

**Programme of the Course
Introduction to English for Law
London, 15th – 19th July 2013**

TEACHERS:					
	Mrs. Sharon Reilly <i>Solicitor</i> Certified English Language Teacher	Mrs. Sarah Wildsmith <i>Solicitor (non practising)</i> Certified English Language Teacher International House – London www.ihlondon.com	Mr. Alan ML Jones <i>Solicitor (non practising)</i> Certified English Language Teacher English4Lawyers – London www.english4lawyers.com		
time/date	Monday 15 July	Tuesday 16 July	Wednesday 17 July	Thursday 18 July	Friday 19 July
09:00 – 09:15	Registration / Coffee	Registration / Coffee	Registration /Coffee	Registration /Coffee	Registration / Coffee
09:15 – 10:15	Welcome Introductions Becoming a Lawyer Solicitors and Barristers The Legal Profession	Civil Litigation The structure of the courts Claim Form and Defence Rules of Civil Procedure	Wills, Succession and Trusts	Employment Law (part one) UK Employment Law terms and concepts Types of contracts Types of workers What clients want and expect Written legal advice Types of dismissal	Basic language of Taxation

10:15 – 10:30	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
10:30 – 11:30	The English Legal System Sources of Law	The language of Property Law	Basic language of contracts	Employment Law (part two) Redundancy False friends and other pitfalls Phrasal verbs Collocations and idioms American English vs. British English English language tools available	“Common errors”
11:30 – 11:45	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
11:45 – 12:45	Business and Finance (Part One) Different types of business entity and setting up a company	Business and Finance (Part Two)	An introduction to Criminal Law	Legal Drafting and Writing	Round up and Review Questions and answers Suggestions for working on English in the future
12:45 – 13:30	Lunch Break		Lunch Break		

	13:30 – 15:00 Advocacy Skills <i>Neeta Halai</i>		13:30 – 15:30 <i>Heart of Legal London Walk</i>		
	20:00 Dinner: Lebanese Restaurant		20:00 Dinner: Thai Restaurant	18:00 Lawyers' Drinks Reception at the Law Society	